

**U.S. DEPARTMENT OF ENERGY**

DOE F 4220.2 (08-93) (Formerly PR-415)

**SECTION 8(a)/SMALL BUSINESS/LSA SET-ASIDE REVIEW**

I.D. No. \_\_\_\_\_

ITEM TITLE/DESCRIPTION

SMALL BUSINESS SIZE STANDARD  
RECOMMENDED BY S.B. SPECIALIST

EMPLOYEES NUMBER \_\_\_\_\_

DOLLAR \$ \_\_\_\_\_

SIC CODE: \_\_\_\_\_

PROGRAM OFFICE CODE: \_\_\_\_\_

PROCURING ACTIVITY CODE: \_\_\_\_\_

CONTRACTING OFFICER: \_\_\_\_\_

SB/LS PARTICIPATION WAS CONSIDERED IN THE PREPARATION OF THIS  
PROCUREMENT ITEM AND FOLLOWING IS RECOMMENDED:

- SBA Section 8(a) Procurement \_\_\_\_\_ % \$ \_\_\_\_\_
- Small Business Set-Aside \_\_\_\_\_ % \$ \_\_\_\_\_
- Labor Surplus Set-Aside \_\_\_\_\_ % \$ \_\_\_\_\_
- Set-Aside Action Not Recommended

NAME AND LOCATION OF PROPOSED  
SOURCE: (If Sole Source)

- Small Non-Disadvantaged Firm
- Small Disadvantaged Firm
- Labor Surplus Firm
- Large Minority Firm
- Other

SET-ASIDE NOT FEASIBLE BECAUSE:

- No Qualified Section 8(a) Firms
- No Reasonable Expectation of Receiving Sufficient Offers From  
SB/LS Firms To Assure Award\*
- Program Objectives Dictate Broadest Possible Solicitation To  
Obtain "Best Available" Expertise\*
- Solicitation Is For "Best Idea/Approach" R&D Effort
- Continuing and Directly Related R&D Effort. Competitive  
Procurement Not Feasible For Economic and/or Technical  
Reasons
- Procurement Is For Within-Scope Expansion of Current Contract
- Funding of Unsolicited Proposal Under Current DOE Policy  
Directives
- Other\*

\* Explanation Required.

(CHECK MORE THAN ONE BOX AS REQUIRED)

TELEPHONE \_\_\_\_\_

P.R. REQUESTOR \_\_\_\_\_

DATE \_\_\_\_\_

PROGRAM SMALL/DISADVANTAGED BUSINESS  
COORDINATOR CONSULTED (Check One)  Yes  No

CONTRACTING OFFICER'S INITIAL FINDING

Accepted  See Comments

Rejected

DATE \_\_\_\_\_

CONTRACTING OFFICER \_\_\_\_\_

TELEPHONE \_\_\_\_\_

EXPLANATION/ADDITIONAL COMMENT:

- Request Solicitation of SB/LS Sources Attached
- Request Special SB/DB Incentive Provision (Att)

SMALL/DISADVANTAGED BUSINESS SPECIALIST'S ENDORSEMENT

Accepts  Rejects  Requests Reevaluation

Other Comments/Attached

PROCUREMENT SB/DB SPECIALIST \_\_\_\_\_

DATE \_\_\_\_\_

REEVALUATION OF RECOMMENDATIONS/FINDINGS

- Reaffirmed
- Set-Aside Feasible

AUTHORIZING PROGRAM OFFICIAL \_\_\_\_\_ DATE \_\_\_\_\_

REVIEWED BY SBA

- Request Solicitation of SB Sources Attached
- SBA Form 70 Attached

SBA REPRESENTATIVE \_\_\_\_\_ DATE \_\_\_\_\_

PROCUREMENT OFFICER'S ACTION

- Section 8(a) Award  SB Set-Aside
- Other Recommendations/Request Accepted
- Recommendation Rejected Per Attached Justification

PROCUREMENT OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

CONTRACT NO.(S) \_\_\_\_\_

SB/DB/OTHER \_\_\_\_\_

Original-Contract File (Fully Executed); Copy 1-Small Business Procurement Specialist's Copy (Confirmed); Copy 2-Small Business Procurement Specialist's  
Suspense Copy; Copy 3-Small Business Administration Copy; Copy 4-Contracting Officer's Advance Copy; Copy 5-Procurement Requestor's Suspense Copy

