



Department of Energy

Washington, DC 20585

January 22, 2015

JM CHRONOLOGY
JM RECEIVED 1/23/15
OUT FOR REVIEW 2/9/15
DRB DISCUSSION 2/19/15

MEMORANDUM FOR INGRID KOLB

DIRECTOR, OFFICE OF MANAGEMENT

THROUGH:

Camilla Beher 1/23/15
FOR KEVIN HAGERTY

DIRECTOR, OFFICE OF INFORMATION RESOURCES

FROM:

DAVID W. GEISER *DWG*

DIRECTOR, OFFICE OF LEGACY MANAGEMENT

SUBJECT:

Notice of Intent to Develop DOE G 430.1-8, *Asset Revitalization Initiative Guide for Sustainable Asset Management and Reuse*

PURPOSE: U.S. Department of Energy (DOE) Order 430.1B, *Real Property Asset Management*, calls for the agency to “establish a corporate, holistic, and performance-based approach to real property life-cycle asset management.” It discusses requirements to properly plan, acquire, maintain, recapitalize, and dispose of assets, while recognizing the importance of stakeholder involvement, privatization, cultural and natural preservation, and local economic development. Pursuant to these objectives, the Asset Revitalization Initiative (ARI) Guide for Sustainable Asset Management and Reuse will assist sites in managing and disposing of assets in a manner that supports DOE’s mission, optimizes federal and public resources, and supports local and national goals for economic growth and diversification. The Guide will help all DOE sites to:

- more effectively meet requirements of DOE Order 430.1B;
- meet goals found in Objective 9 of the 2014–2018 Department of Energy Strategic Plan, “Manage Assets in a Manner That Supports the DOE Mission”; and
- assist communities achieve their goals for economic growth and diversification.

JUSTIFICATION: Description of the Guide: This Guide will help sites to meet requirements of DOE Order 430.1B and goals found in Objective 9 of the 2014–2018 Department of Energy Strategic Plan, “Manage Assets in a Manner That Supports the DOE Mission”. DOE and National Nuclear Security Administration (NNSA) sites have developed mechanisms to best manage assets within the requirements of DOE O 430.1B. However, current fiscal challenges and a greater push to consider local economic development interests in the context of our science and energy missions, require that DOE implement more-holistic, sustainable approaches to executing its missions in a manner that contributes to the economic development efforts of our communities. This Guide provides a series of best practices to meet these objectives. Because the Guide contains a set of best practices, there are no valid external, consensus, or other “Standards” available which can be used in its place.



Applicability: The ARI Guide is not prescriptive in nature but may be tailored and applied by programs and sites in a manner that meets their needs. The guide may be used by all DOE sites whether they are closing, restructuring, or continuing operations. The guide does not conflict with other applicable laws and regulations. Asset managers should work with their realty specialists, legal counsel, and other program team members to determine the strategies that will be most beneficial to their site's asset management programs.

Development and Coordination: The original document was developed by the Asset Revitalization Initiative (ARI) Task Force, which was established to evaluate current DOE actions that promoted revitalization and community use of assets and to identify and address issues that could impact progress on ARI. The Task Force was comprised of Headquarters (HQ) federal staff from Environmental Management, Science, the National Nuclear Security Administration, Legacy Management, Fossil Energy, Nuclear Energy, the Federal Energy Management Program, the Sustainability Performance Office, the Office of Management, General Counsel, and the Office of Economic Impact and Diversity. Staff from field offices included Oak Ridge, Paducah, Portsmouth, Los Alamos, Kansas City, Savannah River Site, and Richland. **Attachment 1** provides a listing of the members by their HQ offices or field site. During development of the original document, reviews were coordinated with offices and sites listed above.

Request for an alternative processing time: I would like to request a review and comment period of 15 days for the reasons below:

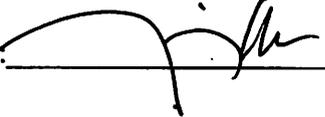
- a) The document has already been developed with the participation of work group members. Several iterations were sent out and coordinated with staff from the offices listed above.
- b) Staff members from the Offices of Management, General Council, and the Chief Financial Officer were all instrumental in the development of the original document.
- c) After development, the original document went through formal review by all the DOE offices through the Collaborative Action Process (CAP) via the Executive Secretariat. The Chronology from the Office of the Executive Secretariat shows the list of the offices that formally reviewed the original document under CAP and is be found in **Attachment 2**. **Attachment 3** provides the comments that were received during this process. As a note, all offices concurred (some with comment) except the Office of Management (MA). Non-concurrence from MA was based on the fact that the document fit the definition of a Guide and should go through the Directives Process, not the Collaborative Action Process. Therefore we are requesting to have this processed as a Guide.

IMPACT: The proposed guide does not duplicate existing DOE orders, laws, regulations, or national standards. This guide will not require revision of any existing requirements. Since its application is not mandatory, the guide does not contain any requirements and will no create undue burden on the DOE programs and sites. The guide is designed to improve current practices that are pertinent to asset disposition under 430.1B and will help sites be more effective in using existing resources to meet existing requirements under this order. Therefore, no additional costs to programs or sites are anticipated.

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OPI/OPI CONTACT: Office of Legacy Management / David Geiser, 202-586-8324

Ingrid Kolb, Director of Office Management (MA-1):

Concur:  Non-Concur: _____ Date: 2-19-15

<u>Proposed Schedule for Directives Development</u>	<u>Days</u>
Draft Development (Writer - already developed – final tweaks)	15
Review and Comment (RevCom)	15
Comment Resolution (Writer)	30
Final Review	<u>30</u>
Total	90