



Department of Energy

Washington, DC 20585

JM Chronology
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OUT FOR REVIEW
DRB DISCUSSION

MEMORANDUM FOR INGRID KOLB
DIRECTOR
OFFICE OF MANAGEMENT

THROUGH: KEVIN T. HAGERTY
DIRECTOR
OFFICE OF INFORMATION RESOURCES

FROM: MICHAEL W. LOCATIS
CHIEF INFORMATION OFFICER

SUBJECT: Notice of Intent to Develop DOE O XXX, *Information Technology Program/Project Management*

PURPOSE: Proposed DOE Order XXX, *Information Technology Program/Project Management*, sets forth requirements and responsibilities for the management and approval of IT acquisition and development projects.

JUSTIFICATION: In 2010 the Office of Engineering and Construction Management revised DOE Order 413.3B, *Program and Project Management for the Acquisition of Capital Assets*. This revision removed all references specific to information technology (IT) project management. The prior version of the Order included specific thresholds for major IT projects and tailored documentation requirements such as cyber security risk management plans. Order 413.3B served as the foundational policy upon which Program offices established IT project management requirements and guidance. Since the 2010 revision there has been a policy gap for IT project management requirements that creates substantial risk that significant, high-cost IT acquisition projects may not be managed consistent with federal best practices.

To close this policy gap the Office of the CIO (OCIO) proposes to develop a new order with departmental guidance on essential processes, documentation, and critical decision-points for IT projects. The OCIO will circulate the draft revision widely throughout the DOE IT community for review and comment to ensure that existing IT governance groups support the proposed revision and that there is general agreement across the Department on the proposed changes.

IMPACT: The proposed Order will not impose new requirements on DOE Elements or its contractors. The proposed directive does not duplicate existing laws, regulations or national standards and it does not create undue burden on the Department. No additional requirements are anticipated.

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Recd Dec. 16, 2011 (CB)

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Concur:  Nonconcur: _____ Date: 1-20-12