

**Attendees**

IPT members:

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Present** |
| Sylvia Chavez/Sandia | Planning & Ops Specialist | X |
| Cindy Farinholt/Nevada Field Office MSTS | Principal S&S Specialist | x |
| Jules Martinez/Brookhaven Natl Lab | Security Operations Manager |  |
| Chad Bourgoin/DOE HQ | Environmental Manager/Alt HSO | x |

SMEs or other guests:

|  |  |  |
| --- | --- | --- |
| Crystal Banken/Y-12 | Personnel Security Supervisor | X |
| Celia Mauro | Personnel & Info Sec Supervisor | X |
| Karrie Williams | Personnel Security Specialist 3 | X |
| Mark Wetherby | Personnel Security Dir/Y-12 |  |

**Agenda:**

**Action Items/Deliverables/Next Steps:**

|  |  |  |
| --- | --- | --- |
| **Action** | **Responsible Member(s)** | **Expected Completion** |
| Meeting with Mark Hojnake (DOE HQ) & Kevin Webber (IPT Chair) to discuss the Security Awareness V4 changes vs. the version they sent out after the Germantown meeting | Sylvia Chavez/Cindy Farinholt/Chad Bourgoin | 10/04/2023 |
| Review our comment resolution sheets to narrow our down our biggest discussion points | ALL | today |
| Send out email to IPT Team members & SMEs after the 10/4 meeting | Sylvia | 10/6/2023 |
| Review Mark/Kevin/Awareness team discussion | ALL | 10/10/2023 |

Next meeting: 10/09/2023