

**Attendees**

IPT members:

|  |  |  |
| --- | --- | --- |
| **Name** | **Title** | **Present** |
| Sylvia Chavez/Sandia | Planning & Ops Specialist | X |
| Cindy Farinholt/Nevada Field Office MSTS | Principal S&S Specialist | X |
| Jules Martinez/Brookhaven Natl Lab | Security Operations Manager |  |
| Chad Bourgoin/DOE HQ | Environmental Manager/Alt HSO | X |

SMEs or other guests:

|  |  |  |
| --- | --- | --- |
| Crystal Banken/Y-12 | Personnel Security Supervisor |  |
| Celia Mauro | Personnel & Info Sec Supervisor |  |
| Karrie Williams | Personnel Security Specialist 3 | X |
| Mark Wetherby | Personnel Security Dir/Y-12 |  |

**Agenda:**

**Action Items/Deliverables/Next Steps:**

|  |  |  |
| --- | --- | --- |
| **Action** | **Responsible Member(s)** | **Expected Completion** |
| IPT Cross Team meetings with other IPT Team Leads. Review both sections | ALL | 7/12/2023 |
| Review revised redlined DRAFT (provided by IPT Co-chair) before meeting with SP&A | ALL | 7/11 |
| Security Plans & Analysis/Security Awareness and provide feedback | ALL | 7/12 |
| Ask John Fitzgibbons:  **3. Define an individual/employee**  **DOE Fed employees**  **Contractor employees**  **Contractor individuals**  **472.2**  **CRD** | ALL | 7/12 |
| Add to your site’s background documents | Sylvia | 7/30 |

7/10-21 - EHSS 2nd review of our Order – areas that can be misinterpreted. Office is responding to policy clarifications to ensure parts that don’t provide level of detail to implement & provide feedbacks for those areas. For DOE HQ terminology

6/30 – 8/30 – meetings cross team – teams responsibilities to review the other parts of the order. Terminology, structure, contradictions, etc. co-chairs will attend for awareness of issues. We’ll eventually get to meet with all teams.

6/27 Meeting

Determined to wait until the revised REDLINE DRAFT is available to review SP&A section, prior to our cross-team meeting.

We’ll use the REVCOM sheet for the SP&A section to gather feedback.

7/11 We’ll review any new DRAFTS (review John F.s comments ACCEPTS & REJECTS

7/12 is our 1-hour cross-team meeting w/ SP&A (Tommy Zavala/Cindy Farinholt)