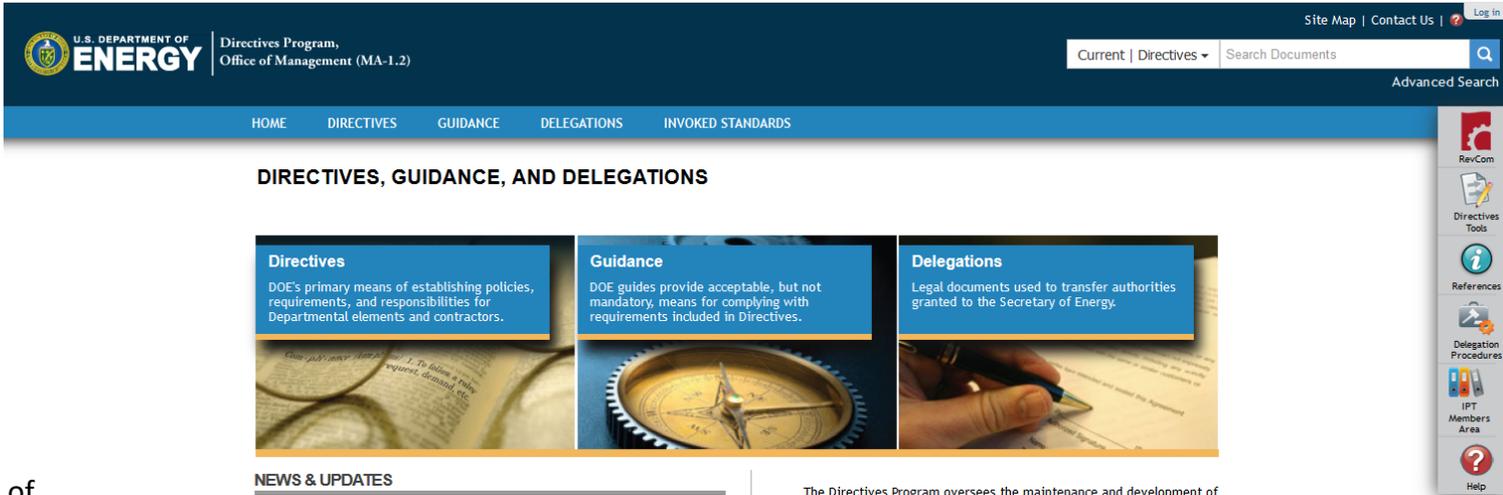


# DOE DIRECTIVES, GUIDANCE, AND DELEGATIONS

- The **Policy Portal** application is an enterprise content and document management system for policies and procedures that allows us to organize Directives, Delegations, and other requirements information simply and quickly in a secure, robust environment.
- Documents are organized by number, subject, source, issue date, and relevance—and the Policy Portal lets us craft the pathways for browsing and searching that makes the most sense for employees, managers, and contractors throughout the Department.
- The Portal keeps track of all Directives and Delegations versions and changes. The system tracks the full life-cycle of every document, from issuance to final cancellation. With a fully indexed and searchable archive, users can easily identify all of the policies that were in effect on any given day.

The new home page uses a simplified design that highlights the primary components of the site: Directives, Regulations, and Requirements.



Links to lists of the most recent updates and news items are here along with a link to sign up for Email Alerts.

The Directives Program oversees the maintenance and development of directives established as the primary means to set, communicate, and institutionalize policies, requirements, and responsibilities for Department of Energy (DOE) elements and contractors. Directives facilitate the achievement of DOE's strategic and operational goals, while ensuring safe, secure, efficient, cost-effective operations and compliance with applicable legal requirements.

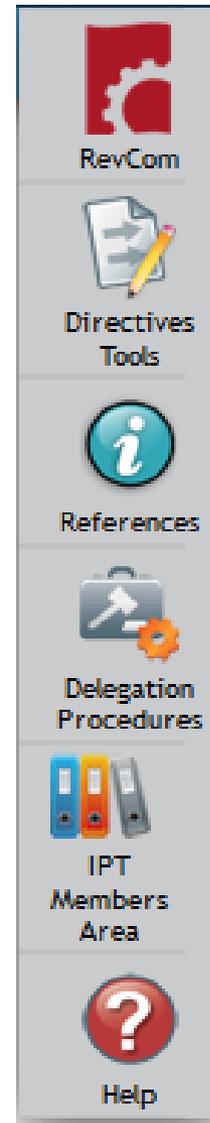
The Delegations Program serves as the central point of contact for the development and maintenance of DOE delegations and designations of authorities necessary to run the Department of Energy. These authorities stem from laws; statutes; Executive Orders or proclamations; and regulations issued by other executive branch agencies [such as the Office of Management and Budget (OMB), the Office of Personal Management (OPM), and the Government of Accountability Office (GAO)].

The toolbar at right provides easy access to operations and resources frequently used by writers, ACs, and managers.

The toolbar available at the right side of every page is a series of links to familiar material related to directives and delegations. In order from the top are links to

- RevCom, the online review, comment, and approval system for draft DOE directives. You can sign in here to review documents
- Directives tools, useful material for directives writers, DPCs and subject matter experts, including how directives are processed and a collection of templates for document development
- References that link users to Technical Standards and NNSA supplemental directives, DOE forms, lists of Directives Review Board members and additional government publications
- Delegation procedures for delegating and re-delegating DOE management authorities
- IPT Members Area is used by groups to review and discuss changes that need to be made to directives. This area can only be accessed with a username and password.
- Help where you can find information about searching portal content and review FAQs

Click on the tools to explore content for each



On the home page, select one of the main topics, which will take you to a table displaying the content of that section. Selecting Directives will take you to the current list of directives with a link to the archives; selecting Guidance will take you to the current list of DOE Guides with a link to the archives; selecting Delegations will take you to the DOE Organization chart with a link to each offices delegations.

The screenshot shows the website header with the U.S. Department of Energy logo and 'Directives Program, Office of Management (MA-1.2)'. Navigation links include HOME, DIRECTIVES, GUIDANCE, DELEGATIONS, and INVOKED STANDARDS. A search bar is present with 'Current | Directives' and 'Search Documents' options. A vertical sidebar on the right contains icons for RevCom, Directives Tools, References, Delegation Procedures, IPT Members Area, and Help.

### DIRECTIVES, GUIDANCE, AND DELEGATIONS

#### Directives

DOE's primary means of establishing policies, requirements, and responsibilities for Departmental elements and contractors.

#### Guidance

DOE guides provide acceptable, but not mandatory, means for complying with requirements included in Directives.

#### Delegations

Legal documents used to transfer authorities granted to the Secretary of Energy.

#### NEWS & UPDATES

<ul style="list-style-type: none"> <li>Top 10</li> <li>All Recently Issued/Updated Documents</li> <li>Recently Canceled Directives</li> <li>Recently Rescinded Delegations</li> <li>Email Alerts</li> <li>Technical Standards Portal</li> <li>NNSA Directives Portal</li> </ul>	<ul style="list-style-type: none"> <li>New - DOE O 350.1 Chg 7 (LtdChg), Contractor Human Resources Management</li> <li>New - DOE O 227.1A Chg 1 (AdminChg), Independent Oversight Program</li> <li>DOE O 142.3A Chg 2 (LtdChg), Unclassified Foreign Visits and Assignments Program</li> </ul> <p style="text-align: center; border: 1px solid black; padding: 2px; display: inline-block;">More news...</p>
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There are three ways to locate documents on this site.

Enter a document number or text and select the status and issuing organization to quickly search the collections.

Select **Advanced Search** to narrow your search using advanced criteria.

U.S. DEPARTMENT OF ENERGY | Directives Program, Office of Management (MA-1.2)

HOME DIRECTIVES GUIDANCE DELEGATIONS INVOKED STANDARDS

**DIRECTIVES, GUIDANCE, AND DELEGATIONS**

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New - DOE O 350.1 Chg 7 (LtdChg), Contractor Human Resources Management  
New - DOE O 227.1A Chg 1 (AdminChg), Independent Oversight Program  
DOE O 142.3A Chg 2 (LtdChg), Unclassified Foreign Visits and Assignments Program

[More news...](#)

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Select **Directives** or **Delegations** to browse the document collections.

The faceted browsing combines the browsing options into a single-page user interface. You can narrow the selection through the faceted browse criteria located on the left side of the screen. Archived directives can be accessed by selecting the Archives tab.

## DIRECTIVES

### Current Directives List

Directives are the Department of Energy's primary means of establishing policies, requirements, responsibilities, and procedures for Departmental elements and contractors. Please note: Department of Energy Guides can be found on the [Guidance](#) tab.

**CURRENT**
ARCHIVES

ID	Title	Type	OPI	Last Update
DOE O 100.1E Chg 3 (MinChg)	Secretarial Succession, Threat Level Notification, and Successor Tracking	Order	NA - National Nuclear Security Administration	Oct 29, 2019
DOE P 112.1	DOE Roles and Responsibilities - National Laboratories	Policy	S - Office of the Secretary	Nov 23, 2016
DOE O 130.1	Budget Formulation	Order	CF - Office of the Chief Financial Officer	Sep 29, 1995
DOE O 135.1A	Budget Execution Funds Distribution and Control	Order	CF - Office of the Chief Financial Officer	Jan 09, 2006
DOE M 135.1-1A	Department of Energy Budget Execution Funds Distribution and Control Manual	Manual	CF - Office of the Chief Financial Officer	Jan 09, 2006
DOE O 137.1B	Plan for Operating in the Event of a Lapse in Appropriations	Order	CF - Office of the Chief Financial Officer	Jan 19, 2018
DOE P 140.1	Natural Resource Damage Assessment Cooperation and Integration	Policy	EM - Office of Environmental Management	Jun 19, 2012

**Directive Type**

- Order (125)
- Manual (9)
- Policy (19)
- Notice (1)

**Series**

All (154) v

**Office of Primary Interest (OPI)**

All (154) v

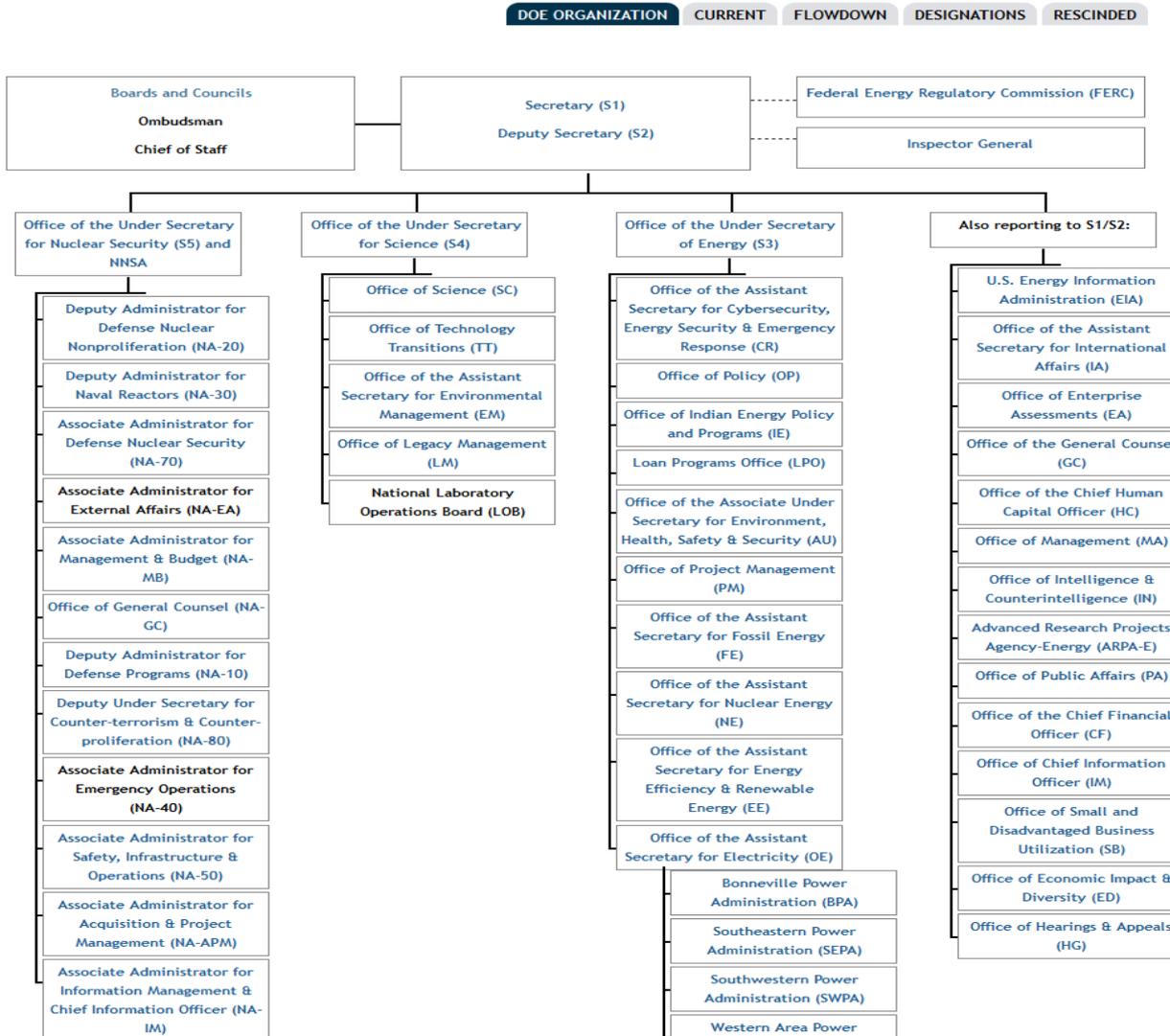
**Contains CRD?**

- Yes (83)
- No, but includes contractor requirements (4)
- No (67)

ID	Title	Type	OPI	Last Update
DOE O 100.1E Chg 3 (MinChg)	Secretarial Succession, Threat Level Notification, and Successor Tracking	Order	NA - National Nuclear Security Administration	Oct 29, 2019
DOE P 112.1	DOE Roles and Responsibilities - National Laboratories	Policy	S - Office of the Secretary	Nov 23, 2016
DOE O 130.1	Budget Formulation	Order	CF - Office of the Chief Financial Officer	Sep 29, 1995
DOE O 135.1A	Budget Execution Funds Distribution and Control	Order	CF - Office of the Chief Financial Officer	Jan 09, 2006
DOE M 135.1-1A	Department of Energy Budget Execution Funds Distribution and Control Manual	Manual	CF - Office of the Chief Financial Officer	Jan 09, 2006
DOE O 137.1B	Plan for Operating in the Event of a Lapse in Appropriations	Order	CF - Office of the Chief Financial Officer	Jan 19, 2018
DOE P 140.1	Natural Resource Damage Assessment Cooperation and Integration	Policy	EM - Office of Environmental Management	Jun 19, 2012

Delegations can be accessed by clicking on the organizations title from the organization chart. The Current tab will take you to a faceted browse page with all current delegations.

**ORGANIZATION CHART**



**CURRENT**

**DOE O 251.1C, Departmental Directives Program**

Functional areas: DOE Directives, Requires Crosswalk When Revised, writer: Kevin Hagerty,

To define requirements and responsibilities for implementing the Department of Energy (DOE) Directives Program in support of the Secretary's memorandum of September 10, 2007, Principles Governing Departmental Directives. See also the current list of Directives Requiring Further Documentation, as required by Appendix D of this Order. Cancels DOE P 251.1A, DOE O 251.1B, DOE M 251.1-1B.

[o251.1cFinal1-15-09.pdf](#) -- PDF Document, 251 KB

Writer:	<a href="#">Kevin Hagerty</a>
Subjects:	Administration Management and Operations
ID:	DOE O 251.1C
Type:	Order
OPI:	MA - Office of Management
Status:	Current
Approved Date:	Jan 14, 2009
CRD:	No
DNFSB:	Yes

RELATED
HISTORY
EXEMPTIONS
STANDARDS

Related to:

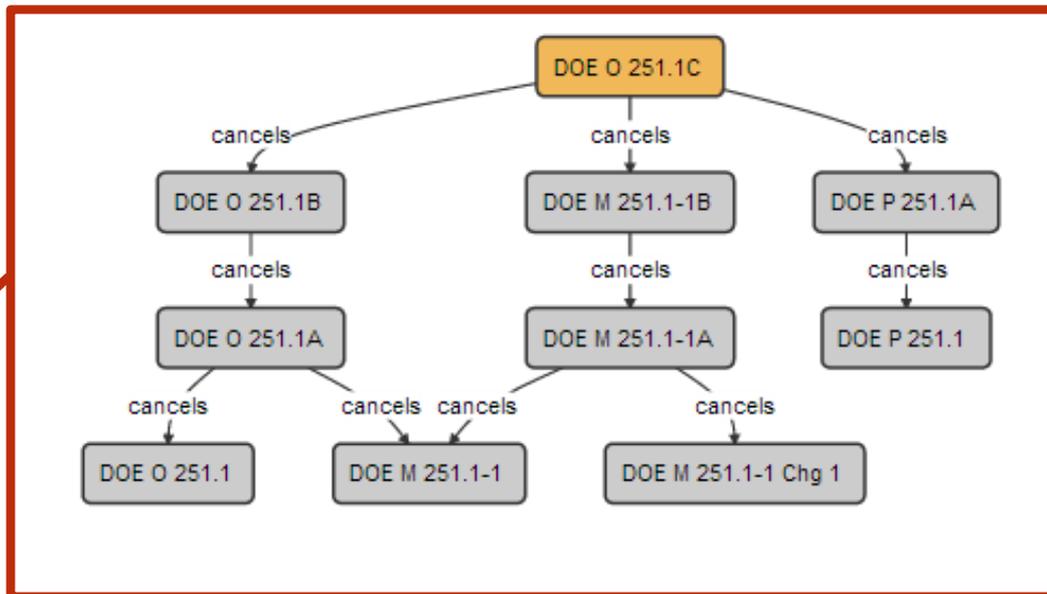
- [Designating Responsibility for Equivalencies or Exemptions from Department of Energy Directives \(EM\)](#)
- [Memorandum from Samuel W. Bodman dated 9-10-07, Principles Governing Departmental Directives](#)
- [Approve Designation of Exemptions and Equivalencies Approval Authority \(NA\)](#)
- [Kevin Hagerty:Feedback on DOE O 251.1C](#)

In addition to the basic information (author, status, publication date, etc.) the tabs at right provide additional data:

- Related documents
- History (previous versions that have been canceled)
- Exemptions
- Invoked Technical Standards

## History

- Click on the History tab and choose Show All
- The diagram shows previous versions and cancellations and provides links to the canceled (archived) documents



RELATED

**HISTORY**

EXEMPTIONS

STANDARDS

Show All

## Cancels:

DOE O 251.1B, Departmental Directives Program on Jan 14, 2009

DOE M 251.1-1B, Departmental Directives Program Manual on Jan 14, 2009

DOE P 251.1A, Departmental Directives Program Policy on Jan 14, 2009



The search box is in the upper right corner anywhere on the site. Use quotation marks and the AND and OR operators to make your search more restrictive.

Click on Advanced Search when you have specifics for your inquiry:

- You can narrow or expand your search based on the criteria you select from the options available.
- Select a Document Status collection (current, archive or draft; or rescinded). You can choose more than one.
- Select a Document Type. You can choose one or more document or delegation types.
- The following are optional but will help to refine your search:

- Enter text of interest (use AND/OR to combine multiple words).
- Enter a document title.
- Enter all or part of a document number (e.g., entering 251 would return documents in that series; DOE O 251.1C would return that directive).
- Select an office of primary interest (OPI) to find all documents produced by that organization. You can choose more than one.
- Enter dates to limit your search to a specific time period

### ADVANCED SEARCH FOR CONTENT

This search form enables you to find content on the site by specifying one or more search terms. Remember that you can use the quick search anytime, it's normally good enough, this search form is just if you want to be more specific.

<p><b>DOCUMENT STATUS</b></p> <p>Select the status of documents to search. You may choose one or more.</p> <p><input type="checkbox"/> Archive</p> <p><input checked="" type="checkbox"/> Current</p> <p><input type="checkbox"/> Draft - for Information Purposes Only</p> <p><input type="checkbox"/> Draft - for Review</p> <p><input type="checkbox"/> Rescinded</p>	<p><b>TEXT</b></p> <p>For a simple text search, enter your search term here. Multiple words may be found by combining them with AND and OR. The text in this field will be matched with documents' contents, title, and description.</p> <p><input type="text"/></p>	<p><b>OFFICE OF PRIMARY INTEREST (OPI)</b></p> <p>Return only items that were issued by the OPI(s) selected.</p> <p><input checked="" type="checkbox"/> SELECT ALL/NONE</p> <p><input type="checkbox"/> AD - Office of Administrative Services</p> <p><input type="checkbox"/> AU - Office of Environment, Health, Safety and Security</p> <p><input type="checkbox"/> CF - Office of the Chief Financial Officer</p> <p><input type="checkbox"/> CI - Office of Congressional and Intergovernmental Affairs</p> <p><input type="checkbox"/> CN - Office of Counterintelligence</p> <p><input type="checkbox"/> CP - Office of the Press Secretary</p> <p><input type="checkbox"/> CR - Office of the Chief Financial Officer</p> <p><input type="checkbox"/> DP - Office of Defense</p>
<p><b>DOCUMENT TYPE</b></p> <p>Select the type(s) of documents to search. You may choose one or more.</p> <p><input type="checkbox"/> Cancellation Notice</p> <p><input type="checkbox"/> Certification Memo</p> <p><input type="checkbox"/> Definition</p> <p><input type="checkbox"/> Delegation</p> <p><input type="checkbox"/> Designation</p> <p><input type="checkbox"/> Guide</p> <p><input type="checkbox"/> HQ Order</p> <p><input type="checkbox"/> Invoked Technical</p>	<p><b>TITLE</b></p> <p>Return items matching this title.</p> <p><input type="text"/></p>	<p><b>CONTAINS CRD?</b></p> <p>Find or exclude Directives that have a Contractor Requirements Document.</p> <p><input type="checkbox"/></p>
	<p><b>DOCUMENT ID</b></p> <p>Return items matching this full or partial ID. You may enter a full ID such as "DOE O 251.1C" to locate a specific document, or you may enter a partial ID such as "251" to return all documents that have "251" in their IDs.</p> <p><input type="text"/></p>	
	<p><b>ISSUE DATE BETWEEN</b></p> <p>Return only items that were issued in the date range specified.</p> <p><input type="text"/></p>	



Faceted search/navigation/browsing (at left of the document listing) allows you to set limits on the list that is being displayed. You will be "filtering" the list.

- Choose one or more of the Document Types (Order, Guide, Manual, Policy, Notice, Justification Memo, Certification Memo). Everything not selected will be filtered out of the list.
- You can select a directive number series. When you choose a series, the list includes only that number series.
- Narrow your list by Issue Date within a specific time period.
- You can narrow your search by choosing one or more Subjects.
- Or you can limit the list to documents produced by a particular office (OPI).
- You can include or exclude documents subject to Defense Nuclear Facilities Safety Board review or containing Contractor Requirements Documents.
- As you filter your search, you will see the list of documents change to accommodate your filters. You can remove some or all of the filters in the last box to revise or you can choose Remove all.

CURRENT DRAFT ARCHIVES

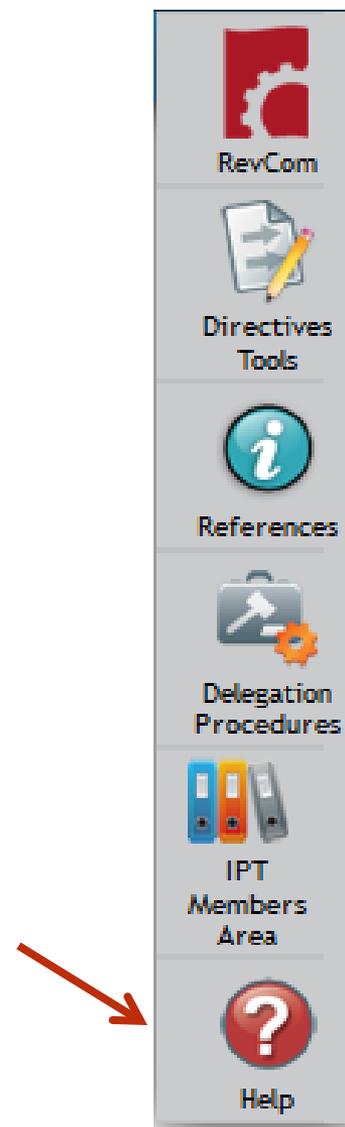
Add, edit or remove a portal below the content title

ID	Title	Type	OPI	Issued
DOE O 100.15 Admin Cng 1	Secretarial Succession, Threat Level Notification, and Successor Tracking	Order	NA - National Nuclear Security Administration	Jan 27, 2012
DOE P 111.1	Departmental Organization Management System	Policy	HC - Office of Human Capital Management SC - Office of Science	Aug 28, 1996
DOE G 120.1-3	Guidelines for Performance Measurement	Guide	CF - Office of the Chief Financial Officer	Jun 29, 1996
DOE O 130.1	Budget Formulation	Order	CF - Office of the Chief Financial Officer	Sep 25, 1999
DOE H 125.1-1a	Department of Energy Budget Execution Funds Distribution and Control Manual	Manual	CF - Office of the Chief Financial Officer	Jan 05, 2005
DOE O 125.1a	Budget Execution Funds Distribution and Control	Order	CF - Office of the Chief Financial Officer	Jan 05, 2006
DOE O 137.1b	Plan for Operating in the Event of a Logic in Appropriations	Order	CF - Office of the Chief Financial Officer	Sep 29, 2011
DOE P 140.1	Natural Resource Damage Assessment Cooperation and Integration	Policy	HE - Office of Environmental Management	Jun 15, 2012
DOE H 140.1-1b	Interface with the Defense Nuclear Facilities Safety Board	Manual	HS - Office of Health, Safety and Security	Mar 29, 2001
DOE P 141.1	Department of Energy Management of Cultural Resources	Policy	HS - Office of Health, Safety and Security	May 01, 2001
DOE O 142.2a Admin Cng 1	Voluntary Offer Safeguards Agreement and Additional Protocol with the International Atomic Energy Agency	Order	NA - National Nuclear Security Administration	Dec 14, 2006
DOE H 142.2-1 Admin Cng 1	Manual for Implementation of the Voluntary Offer Safeguards Agreement and Additional Protocol with the International Atomic Energy Agency	Manual	NA - National Nuclear Security Administration	Sep 05, 2006
DOE O 142.2a	Unclassified Foreign Visas and Assignments Program	Order	HS - Office of Health, Safety and Security	Dec 12, 2010
DOE O 142.4	International Commitments Management	Order	PI - Office of Policy and International Affairs	Nov 17, 2006
DOE O 142.5	Committee on Foreign Investment in the United States	Order	PI - Office of Policy and International Affairs	Dec 07, 2010
DOE O 143.1	Payments in Lieu of Taxes	Order	CF - Office of the Chief Financial Officer	May 07, 2005
DOE O 144.1 Admin Cng 1	Department of Energy American Indian Tribal Government Interactions and Policy	Order	CI - Office of Congressional and Intergovernmental Affairs	Jan 15, 2009



## Need Help?

- Find information about searching the site and a list of frequently asked questions
- Find additional information about navigating the portal



The screenshot shows a web browser window displaying a page from the U.S. Department of Energy's Office of Information Resources (MA-90). The page title is "010.01-01, Delegation Order No. 00-010.01-01 to the Director, Office of Human Capital Management". The page is categorized as "CURRENT" and "RE-DELEGATIONS".

**Delegation Order Details:**

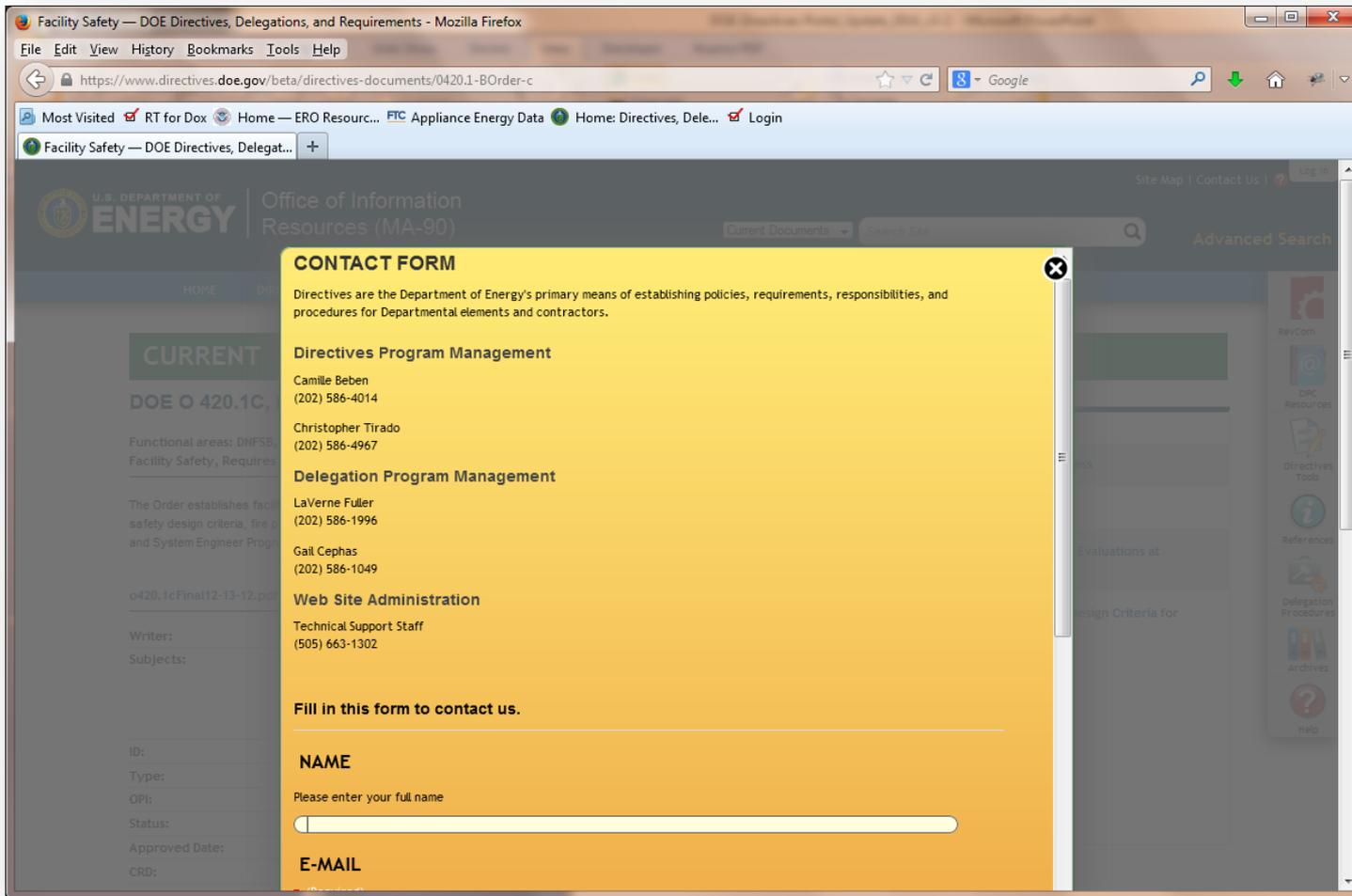
- Title:** 010.01-01, Delegation Order No. 00-010.01-01 to the Director, Office of Human Capital Management
- Functional area:** functional area: Human Capital
- File:** 00-010\_01-01.pdf -- PDF Document, 88 KB
- ID:** 010.01-01
- Type:** Re-delegation
- Delegant:** Rita R. Franklin, Deputy Chief Human Capital Officer
- Delegate:** Director, Office of Human Capital Management
- Status:** Current
- Effective Date:** Aug 28, 2008
- Re-delegation Allowed:** Yes

**Re-delegations List:**

- Redelegation Order No. 00-010.01-01.08A to the Manager of the Savannah River Operations Office Position/Office: Manager of the Savannah River Operations Office
- Redelegation Order No. 00-010.01-01.13A to the Administration of the Bonneville Power Administration Position/Office: Administrator, Bonneville Power Administration
- Redelegation Order No. 00-010.01-01.04A to the Deputy Director of Resource Management Office of Science Position/Office: Deputy Director of Resource Management Office of Science
- Office of Human Resource Services Position/Office: Director, Office of Human Resource Services
- Redelegation Order No. 00-010.01-01.06 to the Administrator of the Southwestern Power Administration Position/Office: Administrator, Southwestern Power Administration

A red arrow points from a callout box to the second item in the re-delegations list. The callout box contains the text: "List of associated Delegations and Re-delegations".

Delegations and Re-delegations for an individual Delegation Order (i.e., Delegated to and Re-delegated from) will be displayed under the Re-delegations tab.



Program and Technical Support available via phone and e-mail.

- Direct questions and comments about the Portal to

[DOEdirectives@hq.doe.gov](mailto:DOEdirectives@hq.doe.gov)

- Direct technical questions to

[support@doxcelerate.com](mailto:support@doxcelerate.com)  
505-663-1302