



## Department of Energy

Washington, DC 20585

November 13, 2012

MEMORANDUM FOR:

*For Camille Belen*  
KEVIN T. HAGERTY

DIRECTOR

OFFICE OF INFORMATION RESOURCES

FROM:

*Larry D. Wilcher*  
LARRY D. WILCHER

DIRECTOR

OFFICE OF SECURITY

OFFICE OF HEALTH, SAFETY AND SECURITY

SUBJECT:

Request to make administrative changes to DOE O 471.6,  
*Information Security*

**PURPOSE:** Request approval of administrative changes to the subject order. Based on the annual review of the Information Security Order, three administrative changes were identified.

**JUSTIFICATION:** These changes will remove duplicate information, clarify responsibilities and change the contact telephone number.

**WRITER:** Linda Ruhnow - (301) 903-2661

**OPI/OPI CONTACT:** Office of Security Policy, Carl Piechowski - (301) 903-4053

Concur:

*C. Belen*

Nonconcur:

Date:

*11/23/2012*

