



Department of Energy

Washington, DC 20585

April 9, 2010

MEMORANDUM FOR KARL E. GOODWIN

DIRECTOR
SAFEGUARDS AND SECURITY

FROM:

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ASSISTANT SECRETARY FOR
ENVIRONMENTAL MANAGEMENT

SUBJECT:

Delegation of Authority for Safeguards and Security

This memorandum delegates the authorities enumerated below to the Director of the Office of Safeguards and Security. This delegation applies to the two functional areas, Safeguards and Security and Emergency Management, under the cognizance of EM-24. In addition, this memorandum formally designates Cognizant Security Authority (CSA) responsibilities for Environmental Management Headquarters (HQ) and field sites.

Delegation of Emergency Management Functions

The Director, Office of Safeguards and Security is delegated the following emergency management functions:

- Recipient of Emergency Management Program documents submitted to HQ by Field Managers. Specific documents as cited in DOE Order 151.1C, Chapter 1, Section 9.c, (1) and (2), 9.h. and Section 9.k., are the site Emergency Plans, Emergency Planning Zones, Emergency Readiness Assurance Plans, Hazards Surveys, and Emergency Planning Hazards Assessments, and approved site exercise packages cited in Chapter IV, Section 4.b., (1) (d).
- Approval authority for site corrective action plans developed as a result of findings from oversight of field Emergency Management Programs (DOE Order 470.2B).

Delegation of Safeguards and Security Functions

The Director, Office of Safeguards and Security is delegated the following safeguards and security functions:

- Approval authority for termination of safeguards for Attractiveness Level 'D', 'C' or 'B' special nuclear materials (DOE M 470.4-6 Chg 1, Section A.1.q(2)).
- Approval authority for variances related to other safeguards and security program (DOE M 470.4-1, Part 2, Section M-Deviations, Paragraph 2).
- Approval authority for corrective action plans developed as a result of oversight of site safeguards and security programs (DOE Order 470.2B).
- Concurrence authority for Site Safeguards and Security Plans and subsequent



revisions (DOE M 470.4-1, Part 1, Section A.3.e).

CSA for Headquarters and Field Offices

- The Director, Office of Safeguards and Security is delegated to be the EM HQ CSA.
- The following Operations Office Managers are delegated to be CSAs for their respective sites: Manager, Savannah River Operations Office; Manager, Richland Operations Office. This should be a general delegation to apply to all DOE Safeguards and Security directives requiring CSA responsibilities, approvals and/or actions. Designated Operations Office Managers can further delegate this function, or parts thereof, to their Federal Security Directors if desired.
- For sites not staffed to provide the CSA function, CSA responsibilities may be assigned to a third party via Memorandum of Agreement that must be concurred on by EM-24.

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