



## Department of Energy

Bonneville Power Administration  
P.O. Box 3621  
Portland, Oregon 97208-3621

EXECUTIVE OFFICE

June 10, 2015

In reply refer to: A-7

MEMORANDUM FOR ELLIOT E. MAINZER, ADMINISTRATOR and CHIEF EXECUTIVE OFFICER,  
BONNEVILLE POWER ADMINISTRATION

THROUGH: CLAUDIA R. ANDREWS *Claudia R. Andrews*  
CHIEF OPERATING OFFICER, BONNEVILLE POWER ADMINISTRATION  
THOMAS A. MCDONALD *Tom A. McDonald*  
CHIEF COMPLIANCE OFFICER, COMPLIANCE AND GOVERNANCE (ACTING),  
BONNEVILLE POWER ADMINISTRATION

FROM: KEVIN BELL *KB*  
HEAD OF CONTRACTING ACTIVITY (ACTING), BONNEVILLE POWER  
ADMINISTRATION

SUBJECT: DIRECTIVES EQUIVALENCY APPROVAL MEMORANDUM

**PURPOSE:** To document BPA's equivalencies for DOE Order DOE O-541.1B, *Appointment of Contracting Officer and Contracting Officer Representatives*.

**BACKGROUND:** BPA has traditionally followed DOE Order 541.18 although is excluded from the order in section 3c<sup>1</sup>. In addition, BPA has equivalent requirements to section 4 of the order. This memo documents the rationale for this exclusion and describes the equivalencies that exist to assure that BPA is following all applicable laws and regulations.

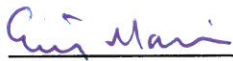
**JUSTIFICATION:** BPA is granted independent contracting authority pursuant to the Bonneville Project Act of 1937 (16 U.S.C. § 832a(f)) and is exempt from the Federal Acquisition Regulations (FAR) pursuant to the Federal Property and Administrative Services Act of 1939. BPA's equivalency for section 4 of DOE-O-541.1 is BPA's purchasing policies, the Bonneville Purchasing Instructions (BPI) Part 2.2.1, which governs appointment of Contracting Officers and Contracting Officer Representatives. BPA requirements for appointment as a Contracting Officer or Contracting Officer Representative are set forth in Appendix 2-A of the BPI.

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<sup>1</sup> This Order does not apply to the Bonneville Administration.

**RECOMMENDATION:** Recommend that you approve this equivalency document.

Elliot E. Mainzer, Administrator and Chief Executive Officer, Bonneville Power Administration

APPROVE:  DISAPPROVE: \_\_\_\_\_ DATE: 6/26/15

**CONCURRENCES/ CONSULTATIONS:** Berta Schreiber, DOE - Director Office of Policy/Linda Ott,  
DOE – Supervisory Acquisition Career Management Program Analyst

cc:

Skila Harris

Senior Advisor, Power Marketing Administration, Department of Energy