



## Department of Energy

Bonneville Power Administration  
P.O. Box 3621  
Portland, Oregon 97208-3621

EXECUTIVE OFFICE

June 2, 2015

In reply refer to: A-7

MEMORANDUM FOR ELLIOT E. MAINZER, ADMINISTRATOR and CHIEF EXECUTIVE OFFICER,  
BONNEVILLE POWER ADMINISTRATION

THROUGH:

CLAUDIA R. ANDREWS *Claudia R. Andrews*  
CHIEF OPERATING OFFICER, BONNEVILLE POWER ADMINISTRATION  
JOHN L. HAIRSTON *John L. Hairston*  
DEPUTY CHIEF ADMINISTRATIVE OFFICER (ACTING), BONNEVILLE POWER  
ADMINISTRATION  
THOMAS A. MCDONALD *Thomas A. McDonald*  
CHIEF COMPLIANCE OFFICER, COMPLIANCE AND GOVERNANCE (ACTING),  
BONNEVILLE POWER ADMINISTRATION

FROM:

BRAD A. BEA *Brad A. Bea*  
CHIEF SAFETY OFFICER, BONNEVILLE POWER ADMINISTRATION  
LORRI BODI *Lorri Bodi*  
VICE PRESIDENT, ENVIRONMENT, FISH & WILDLIFE, BONNEVILLE POWER  
ADMINISTRATION

SUBJECT: DIRECTIVES EQUIVALENCY APPROVAL MEMORANDUM

**PURPOSE:** To document equivalent programs available to BPA employees for addressing differing professional opinions (DOE O 442.2) that involve environmental, safety, and health concerns.

**BACKGROUND:** BPA has historically been exempt from this order. The Order establishes a detailed process for the resolution of technical differences by knowledgeable individual(s) independent from the line manager responsible for a contested decision or opinion.

**JUSTIFICATION:** This Order establishes the process for employees to raise technical concerns related to environment, safety, and health, which cannot be resolved using routine processes. The Order is not intended to replace existing processes designed to address concerns but to

provide employees with a process to raise concerns if existing systems cannot deal effectively with the technical concern.


BPA's existing systems meet the intent of this order by providing employees with conflicting opinions an effective review process independent from the responsible line manager. BPA's Central Safety and Health Committee is responsible for providing overall guidance to the safety program and to recommending safety policy for its Transmission employees. This includes the resolution of technical concerns. The committee is independent and is chaired by the Senior Vice President of Transmission Field Services, who is a non-voting management official. The committee is composed of twelve voting members, six from management and six from labor, and includes technical and safety advisors. Through this balanced committee approach, technical differences are successfully resolved.

BPA's Office Occupational Safety and Health Committee is responsible for providing guidance and assistance to resolve safety issues identified by Office Safety Teams in order to improve the quality of solutions to safety concerns and more quickly implement those solutions. The committee is independent of line management and reports to the BPA Executive Safety Committee. It is chaired by a non-voting management official and composed of six voting members from management, and non-voting members from safety, facilities, security, and labor relations.

In addition, BPA has two independent online employee reporting programs that allow reporters to remain anonymous. The first is the "BPA Hotline" program, which provides one-stop reporting for any employee concern, including environmental issues. This program has an established investigative process that prohibits assigning the resolution of a concern to the involved line manager or program. The other program is simply titled "SAFETY" and is managed by the Safety Office. It is a web-based system that allows any employee or contract worker to anonymously report safety concerns and issues.

**RECOMMENDATION:** Recommend that you approve this equivalency document.

Elliot E. Mainzer, Administrator and Chief Executive Officer, Bonneville Power Administration

APPROVE:  DISAPPROVE: \_\_\_\_\_ DATE: 6/26/15

**CONCURRENCES/ CONSULTATIONS:** Bill McArthur  
Director of Office of Worker Safety and Healthy Policy

cc:

Skila Harris

Senior Advisor, Power Marketing Administration, Department of Energy