



Department of Energy

Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

EXECUTIVE OFFICE

June 4, 2015

In reply refer to: A-7

MEMORANDUM FOR ELLIOT E. MAINZER, ADMINISTRATOR and CHIEF EXECUTIVE OFFICER,
BONNEVILLE POWER ADMINISTRATION

THROUGH:

CLAUDIA R. ANDREWS

CHIEF OPERATING OFFICER, BONNEVILLE POWER ADMINISTRATION

FROM:

THOMAS A. MCDONALD

CHIEF COMPLIANCE OFFICER, COMPLIANCE AND GOVERNANCE (ACTING),
BONNEVILLE POWER ADMINISTRATION

SUBJECT:

DIRECTIVES EQUIVALENCY APPROVAL MEMORANDUM

PURPOSE: To document BPA's equivalency from DOE Order 442.1B, *Department of Energy Employee Concerns Program*.


BACKGROUND: The purpose of this Order is to maintain an Employee Concerns Program, that: (1) encourages the free and open expression of employee concerns; and (2) provides DOE federal, contractor, and sub-contractor employees with an independent avenue to raise any concern related, but not limited, to the environment, safety, health, security, quality, and management, as well as harassment, intimidation, retaliation, and discrimination (HIRD).

JUSTIFICATION: In accordance with the responsibilities and authorities assigned, and consistent with Secretarial Delegation Order Number 00-033.00B to the Administrator and Chief Executive Officer of Bonneville Power Administration (BPA), BPA has established an Employees Concern Program (ECP) that provides anonymity, confidentiality for concerned employees. Employees are notified of the availability, contact information, and rights to raise concerns using the ECP process, and management's support of the employees rights to raise concerns to the ECP, and management's intolerance for retaliation against, or intimidation of, employees who report concerns or engage in protected activity.

BPA employees' concerns are documented and maintained in our ECP database and are in alignment with provisions of the Privacy Act of 1974, as amended. BPA's ECP documents employee concerns activity levels; categories of concerns; dispositions of concerns; and timeframes for resolving concerns. ECP records are safeguarded and maintained in accordance with internal information governance plan and the provisions of the Privacy Act.

RECOMMENDATION: Recommend that you approve this equivalency document.

Elliot E. Mainzer, Administrator and Chief Executive Officer, Bonneville Power Administration

APPROVE:  DISAPPROVE: _____ DATE: 6/26/15

CONCURRENCES/ CONSULTATIONS: Patricia Zarate, ED-4.

cc:

Skila Harris

Senior Advisor, Power Marketing Administration, Department of Energy