

U.S. Department of Energy
Washington, D.C.

NOTICE

DOE N 251.17

9-30-96

Expires: 9-30-97

SUBJECT: CANCELLATION OF DIRECTIVES

The following actions are effective as indicated below. DOE 200.1, Information Management Program dated September 30, 1996, is a Corporate Order providing the framework necessary to establish and maintain a Departmental Information Management Program. This is a continuing effort in the ongoing initiative to reduce the burden and volume of internal regulations.

1. Effective immediately, the following Orders are cancelled:

<u>ORDER NUMBER</u>	<u>ORDER TITLE</u>	<u>ORDER DATE</u>
1324.5B	Records Management Program	1-12-95
5900.1A	Energy Information Collection Analysis, and Dissemination	5-18-92

2. Effective immediately, the following Orders are canceled and redesignated as Guides. These Guides will be revised and reissued within 6 months.

<u>ORDER NUMBER</u>	<u>ORDER TITLE</u>	<u>ORDER DATE</u>	<u>GUIDE NUMBER</u>
1130.8A	Data Integrity Board	5-18-92	200.1-2
1330.1D	Computer Software Management	5-18-92	200.1-3
1410.2	Mail Management	4-29-85	200.1-4
1450.3A	Call Control/Verification Programs and Authorized Use of Government Telephone Systems	9-12-91	200.1-5
1700.1	Freedom of Information Program	11-19-79	200.1-6
1800.1A	Privacy Act	8-31-84	200.1-7
5300.1C	Telecommunications	6-12-92	200.1-8

3. The following Orders are to be converted to Manuals within the next six month and, upon completion, the Orders will be cancelled:

DISTRIBUTION:
All Departmental Elements

INITIATED BY:
Chief Information Officer

<u>ORDER NUMBER</u>	<u>ORDER TITLE</u>	<u>ORDER DATE</u>
1331.1D	Procurement and Assistance Data System	5-18-92
1340.1B	Management of Public Communications Publications and Scientific, Technical, and Engineering Publications	1-7-93
1350.1	Audiovisual and Exhibits Management	10-28-81
1360.2B	Unclassified Computer Security Program	5-18-92
1450.4	Consensual Listening-In to or Recording Telephone/Radio Conversations	11-12-92
5300.2D	Telecommunications: Emission Security (TEMPEST)	5-18-92
5300.3D	Telecommunications: Communications Security	8-3-93
5300.4D	Telecommunications: Protected Distribution Systems	3-4-94
5650.2B	Identification of Classified Information	12-31-91

4. Effective immediately, the following Guide is redesignated as indicated. This Guide is not scheduled for revision at this time.

<u>OLD GUIDE NUMBER</u>	<u>GUIDE TITLE</u>	<u>REDESIGNATED GUIDE NUMBER</u>
DOE G 1324.5B	Implementation Guide For Records Management	DOE G 200.1-1

For assistance, contact the Management Practices Assistance Group (202) 586-4716.

BY ORDER OF THE SECRETARY OF ENERGY:



ARCHER L. DURHAM
Assistant Secretary for
Human Resources and Administration