

**U.S. Department of Energy**  
**Washington, D.C.**

**NOTICE**

**DOE N 251.15**

08-12-96

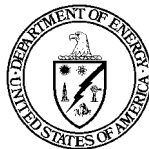
Expires: 10-12-96

**SUBJECT: AVAILABILITY OF DIRECTIVE**

---

DOE G 1324.5B, IMPLEMENTATION GUIDE FOR RECORDS MANAGEMENT, has recently been approved for publication. Due to the cost of printing and distributing directives this large in volume, it will not be distributed through normal distribution channels. Copies are available in DOE's Distribution office, room GE-140, or on-line at <http://www.explorer.doe.gov/>. For further information on receiving hard copies call (202) 586-9642. For further information on how to access it through the Internet, call (202) 586-4716.

BY ORDER OF THE SECRETARY OF ENERGY:



ARCHER L. DURHAM  
Assistant Secretary for  
Human Resources and Administration

---

**DISTRIBUTION:**  
All Departmental Elements

**INITIATED BY:**  
Office of Human Resources  
and Administration