

U.S. Department of Energy
Washington, D.C.

NOTICE

DOE N 221.12

Approved: 10-19-06

Expires: 10-19-07

SUBJECT: REPORTING FRAUD, WASTE, AND ABUSE

1. **PURPOSE.** To notify all Department of Energy (DOE) employees, including National Nuclear Security Administration (NNSA) employees, of their duty to report allegations of fraud, waste, and abuse to the appropriate authorities, including the DOE Office of Inspector General (OIG).
3. **REFERENCES.** DOE O 221.1, *Reporting Fraud, Waste, and Abuse to the Office of Inspector General*, dated 3-22-01, which establishes policies and procedures for reporting fraud, waste, and abuse to the appropriate authorities, including the DOE OIG.
4. **GUIDELINES FOR REPORTING FRAUD, WASTE, AND ABUSE.**
 - a. Any employee who has information about alleged criminal violations relating to DOE programs, operations, funds, contracts, grants, or information technology systems shall provide this information to the OIG. Examples of such violations include, but are not limited to: false statements; false claims; bribery; kickbacks; fraud; DOE environmental, safety, and health violations; theft; computer crimes; and conspiracy to commit any of these acts. Non-criminal violations normally should be reported through the supervisory chain.
 - b. The above reporting requirement does not apply to information about espionage. Information regarding espionage, including approaches made by representatives of other governments for the commission of espionage or the collection of information, should be reported to the Director of Counterintelligence for DOE or the Chief of Defense Nuclear Counterintelligence for NNSA, as appropriate.
 - c. Violations of the ethical restrictions that apply to Federal employees, including the Standards of Conduct for employees of the Executive Branch or the Department's supplement thereto, may be reported to the appropriate Ethics Counselor. In addition, employees may report alleged violations of these provisions directly to the OIG.
 - d. Notwithstanding any other provision, employees must, when appropriate, report any information concerning wrongdoing directly to the OIG.

- e. One avenue for reporting information to the OIG is via the OIG Hotline. The OIG Hotline may be reached at:

1-800-541-1625 (toll free)
202-586-4073 (commercial)
202-586-4902 (fax)

ighotline@hq.doe.gov (email)

U.S. Department of Energy (mail)
Office of Inspector General
Attn: IG-40
Mail Stop 5D031
1000 Independence Ave., SW
Washington, DC 20585

BY ORDER OF THE SECRETARY OF ENERGY:



CLAY SELL
Deputy Secretary