

U.S. Department of Energy
Washington, D.C.

NOTICE

DOE N 221.9

8-6-03

Expires: 8-6-04

SUBJECT: REPORTING FRAUD, WASTE, AND ABUSE

1. PURPOSE. To notify all Department of Energy (DOE) employees, including National Nuclear Security Administration (NNSA) employees, of their duty to report allegations of fraud, waste, and abuse to the appropriate authorities, including the DOE Office of Inspector General (OIG).
2. REFERENCES. DOE O 221.1, *Reporting Fraud, Waste, and Abuse to the Office of Inspector General*, dated 3-22-01, which establishes policies and procedures for reporting fraud, waste, and abuse to the appropriate authorities, including the DOE OIG.
3. GUIDELINES FOR REPORTING FRAUD, WASTE, AND ABUSE.
 - a. Any employee who has information about alleged criminal violations relating to DOE programs, operations, funds, contracts, grants, or information technology systems shall provide this information to the OIG. Examples of such violations include, but are not limited to: false statements; false claims; bribery; kickbacks; fraud; DOE environmental, safety, and health violations; theft; computer crimes; and conspiracy to commit any of these acts.
 - b. The above reporting requirement does not apply to information about espionage. Information regarding espionage, including approaches made by representatives of other governments for the commission of espionage or the collection of information, should be reported to the Director of Counterintelligence for DOE or the Director of Defense Nuclear Counterintelligence for NNSA, as appropriate.
 - c. Noncriminal violations normally should be reported through the supervisory chain. Also, violations of the DOE Standards of Conduct may be reported to the Ethics Counselor in DOE's Office of General Counsel. In addition, employees may report noncriminal activity and violations of the Standards of Conduct directly to the OIG.

DISTRIBUTION:
All Departmental Elements

INITIATED BY:
Office of Inspector General

- d. Notwithstanding any other provision, employees should, when appropriate, report any information concerning wrongdoing directly to the OIG.
- e. One avenue for reporting information to the OIG is via the OIG Hotline. The OIG Hotline may be reached at:

1-800-541-1625 (toll free)
202-586-4073 (commercial)
202-586-4902 (fax)
ighotline@hq.doe.gov (email)
U.S. Department of Energy (mail)
Office of Inspector General
Attn: IG-40
Mail Stop 5D031
1000 Independence Ave., SW
Washington, DC 20585

BY ORDER OF THE SECRETARY OF ENERGY:



KYLE E. McSLARROW
Deputy Secretary