u.s. Department of Energy CHANGE

 Washington, DC

DOE O XXX.X

Chg X: XX-XX-XXXX

SUBJECT: CHANGE TO DOE O XXX.X, *TITLE*

1. EXPLANATION OF CHANGES. This can be pulled from the Approval Memo and/or the Minor Change Synopsis, if applicable.
2. LOCATIONS OF CHANGES:

| **Page** | **Paragraph** | **Changed** | **To** |
| --- | --- | --- | --- |
|  |  | Original text or action taken (e.g., state “Added” if the content did not exist prior to this change) | Changed text or action taken (e.g., state “Deleted” if the content no longer exists) |
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