CROSSWALK OF CURRENT OLD DIRECTIVES NUMBERING SERIES
TO
NEW DIRECTIVES NUMBERING SERIES

100 LEADERSHIP/MANAGEMENT PLANNING

110 Organization and Structure. Includes directives on authorities, functions, and internal relationships.

120 Planning. Includes processes for determining how best to do work, including strategic planning, institutional and program planning, implementation planning, and economic analysis and forecasting.

120 General
121 Strategic Planning
122 Institutional Planning
123 Economic Forecasting
124 Implementation Planning
125 Managing Critical Management Improvement Initiatives

130 Budget. Includes the financial budgeting process. Staffing budgets are covered under the Human Resources area.

130 General
131 Field Budget Process
132 Headquarters Consolidation Process
133 Office of Management and Budget Process
134 Congressional Budget Review
135 Budget Execution
136 Allotments and Reprogramming
137 Plans for Operating in the Event of a Lapse in Appropriations

140 External Relationships. Includes overall processes for public relations, international relations, Congressional and intergovernmental affairs, and agreements.

140 General
141 Public Relations
142 International Relations
143 Payment in Lieu of Taxes
144 Congressional and Intergovernmental Affairs
150 Emergency Management and Planning. Includes planning for operational emergencies.

150 General
151 Public Affairs in Emergencies
152 Governmental Emergencies
153 Operational, Energy, and External Emergencies
154 Emergency Resources Management
200  INFORMATION AND ANALYSIS

200  Information Management. Includes information management, and dissemination, procurement and management of telecommunications, telephone services, automated information systems, software, maintenance, and services.

200  Information Management Program
201  Telecommunications
202  Management of Computer Systems
203  Information Technology
204  Telephone Systems
205  Unclassified Computer Security Program
206  Identity Proofing
207  Classified Computer Security
208  Corporate Knowledge Management Program


220  Assessments. Includes all types of audits, oversight, appraisal programs, and accident investigations.

220  General
221  Inspector General Relations
222  General Accounting Office Assessments
223  Special Program Assessments
224  Audits and Appraisals
225  Accident Investigation
226  Oversight
227  Independent Oversight

230  Reporting. Includes all cross-cutting reporting programs such as occurrence reporting. Reporting requirements associated with a single subject matter, such as Budget, are covered in that category.

230  General
231  Safety and Health Reporting Requirements
232  Occurrence Reporting
233  Interagency Reporting Requirements
234  Reporting of Radioactive Sealed Sources
240 **Records Management.** Includes forms management, records disposition, records management, personnel records, and scientific and technical information management.

240 General
241 Scientific and Technical Information Management
242 Forms Management
243 Records Management
244 Personnel Records

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250 **Directives System.** Includes all aspects of how DOE policies, requirements, responsibilities and guidance are developed and communicated throughout the Department.

250 General
251 Directives System
252 Technical Standards
300 HUMAN RESOURCES

310 Human Resources Planning and Management. Includes staffing planning and budgeting, equal employment opportunity, and affirmative action programs.

310 General
311 Equal Employment Opportunity
312 Staff Budgeting
313 Management of International Offices
314 DOE’s Telework Program

320 Federal Employment. Includes employee recruitment, selection, placement, pay-setting, and reductions-in-force for various types of employment.

320 General
321 Employment
322 Pay and Leave Administration and Hours of Duty
323 Promotion
324 Priority Placement
325 Position Classification
326 Employee Suitability and Position Sensitivity
327 Employment Reductions in Senior Executive Service
328 Human Capital Management Accountability
329 Excepted Service Authorities

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<td>O 326.X</td>
<td>3731.1</td>
<td>Suitability, Position Sensitivity Designations, and Related Personnel Matters, dated 12-19-89</td>
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330 Federal Employee Performance and Recognition. Includes performance appraisals, awards, disciplinary actions, and removals for poor performance or cause.

330 General
331 Performance Appraisal
332 Incentive Awards
333 Work Force Discipline

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<td>O 333.X</td>
<td>3750.1</td>
<td>Work Force Discipline, dated 03-23-83</td>
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</table>
Federal Employee Well-Being and Satisfaction. Includes insurance and retirement, employee counseling and medical programs, drug testing, employee participation campaigns, labor relations, grievances, and appeals.

340 General
341 Federal Employee Health Services
342 Grievances
343 Substance Abuse and Employee Assistance
344 Parking
345 Labor Relations

Contractor Human Resource Programs. Covers management of contractor personnel policies and programs in all areas including employment, performance and recognition, and well-being and satisfaction.

350 General
351 Pension and Insurance Programs
352 Equal Employment Opportunity
353 Reductions in Employment
354 Federal Labor Standards
355 Reports

Federal and Contractor Employee Education and Training. Includes education and training activities for DOE and contractor employees.

360 General
361 Acquisition Career Development Program
362 Contractor Employee Training
363 Executive Employee Training
364 Health and Safety Training
400 WORK PROCESSES

410 Management. Includes major management systems such as project management, configuration management, program management, quality assurance and total quality management, and commitment tracking.

410 General
411 Assignments and Responsibilities
412 Management Systems
413 Program and Project Management
414 Quality Management

420 Facility Authorization. Includes safety analyses, technical safety requirements, unreviewed safety questions, and other issues related to the authorization basis of nuclear and nonnuclear facilities.

420 General
421 Safety Analyses
422 Conduct of Operations
423 Technical Safety Requirements
424 Unreviewed Safety Questions
425 Startup and Restart of Nuclear Facilities
426 Nuclear Facilities Training
427 Code of Record for Nuclear Facilities

430 Life Cycle Facility Operations. Includes design/engineering, construction, maintenance, operations, waste management, decontamination and decommissioning (D&D), environmental restoration (ER), and energy and utility supplies and services.

430 General
431 Design/Engineering
432 Construction
433 Maintenance
434 Operations
435 Waste Management/D&D/ER
436 Management and Disposition of Surplus Materials

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<td>O 431.1</td>
<td>5480.30</td>
<td>NUCLEAR REACTOR SAFETY DESIGN CRITERIA, dated 01-19-93</td>
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</table>
Worker Protection. Includes office of Safety and Health Administration (OSHA), aviation safety, radiation protection for workers, and other safety programs that relate to the protection of workers and others entering DOE sites.

Protection of the Public and Environment. Includes programs for ensuring public health and safety and protection of the environment.

Packaging and Transportation. Transportation of hazardous and non-hazardous goods and materials, except for household goods.

Safeguards and Security. Includes physical and personnel security, information security; security classification, and nuclear materials control and accountability.
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<tr>
<td>O 475.X</td>
<td>5670.1A</td>
<td><em>Management and Control of Foreign Intelligence</em>, dated 01-15-92</td>
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<tr>
<td>O 475.X</td>
<td>5639.8A</td>
<td><em>Security of Foreign Intelligence Information and Sensitive Compartmented Information Facilities</em>, dated 07-23-93</td>
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480  **Work for Others and Technology Transfer.** Includes work performed for other Government agencies and private industry, and programs for transferring technology to the private sector.

480  General
481  Work for Others
482  Technology Transfer
483  Cooperative Research and Developments Agreements
484  Reimbursable Work for the Department of Homeland Security
500 BUSINESS AND SUPPORT SERVICES

510 Legal. Includes Freedom of Information Act (FOIA) and Privacy Act directives, and any directives related to legal and patent/copyright processes.

510 General
511 Hearings and Appeals
512 Data Integrity Board
513 FOIA/Privacy Act
514 Participation in Political Activities
515 Advisory Committee Management Program

520 Finances. Includes special methods for financing programs.

520 General
521 Financial Incentives Program
522 Pricing of DOE Materials and Services
523 M&O Financial Management Programs

530 Accounting. Includes all types of accounting, except accounting for special nuclear materials.

530 General
531 Transfer of Contracts Between Departmental Elements
532 Interagency Sharing of Costs
533 Employee Indebtedness
534 Account
535 Time and Attendance Reporting

540 Procurement and Grants Management. Includes contractual arrangements for procurement of goods and services, and for grants to organizations. It does not include procurement of utilities, laundry, and other similar commercial services, nor does it include procurement of automated information systems and telecommunications equipment.

540 General
541 Contracting Officials and Conflicts of Interest
542 Competitive Requirements in Contracting
543 Indirect Cost Rate Responsibilities
544 Priorities and Allocations Program
545 Funds-Out Interagency Agreements
Travel and Transportation. Includes policies and reimbursement for local travel, temporary duty travel, permanent change of station, and transportation of household goods. Also includes motor pool management.

Reserved

Administrative Services. Includes mail, filing, office space management and reproduction, printing, library, and general office services.

Property Management. Includes personal and real property management, acquisition, and disposition.