

CROSSWALK OF CURRENT OLD DIRECTIVES NUMBERING SERIES
TO
NEW DIRECTIVES NUMBERING SERIES

100 LEADERSHIP/MANAGEMENT PLANNING

- 110 Organization and Structure. Includes directives on authorities, functions, and internal relationships.

- 120 Planning. Includes processes for determining how best to do work, including strategic planning, institutional and program planning, implementation planning, and economic analysis and forecasting.
 - 120 General
 - 121 Strategic Planning
 - 122 Institutional Planning
 - 123 Economic Forecasting
 - 124 Implementation Planning
 - 125 Managing Critical Management Improvement Initiatives

- 130 Budget. Includes the financial budgeting process. Staffing budgets are covered under the Human Resources area.
 - 130 General
 - 131 Field Budget Process
 - 132 Headquarters Consolidation Process
 - 133 Office of Management and Budget Process
 - 134 Congressional Budget Review
 - 135 Budget Execution
 - 136 Allotments and Reprogramming
 - 137 Plans for Operating in the Event of a Lapse in Appropriations

- 140 External Relationships. Includes overall processes for public relations, international relations, Congressional and intergovernmental affairs, and agreements.
 - 140 General
 - 141 Public Relations
 - 142 International Relations
 - 143 Payment in Lieu of Taxes
 - 144 Congressional and Intergovernmental Affairs

150 Emergency Management and Planning. Includes planning for operational emergencies.

150 General

151 Public Affairs in Emergencies

152 Governmental Emergencies

153 Operational, Energy, and External Emergencies

154 Emergency Resources Management

200 INFORMATION AND ANALYSIS

- 200 Information Management. Includes information management, and dissemination, procurement and management of telecommunications, telephone services, automated information systems, software, maintenance, and services.
 - 200 Information Management Program
 - 201 Telecommunications
 - 202 Management of Computer Systems
 - 203 Information Technology
 - 204 Telephone Systems
 - 205 Unclassified Computer Security Program
 - 206 Identity Proofing
 - 207 Classified Computer Security
 - 208 Corporate Knowledge Management Program

- 210 Performance Measures and Analysis. Includes establishment of contractor milestones and incentives, performance indicators, and tracking/trending.

- 220 Assessments. Includes all types of audits, oversight, appraisal programs, and accident investigations.
 - 220 General
 - 221 Inspector General Relations
 - 222 General Accounting Office Assessments
 - 223 Special Program Assessments
 - 224 Audits and Appraisals
 - 225 Accident Investigation
 - 226 Oversight
 - 227 Independent Oversight

- 230 Reporting. Includes all cross-cutting reporting programs such as occurrence reporting. Reporting requirements associated with a single subject matter, such as Budget, are covered in that category.
 - 230 General
 - 231 Safety and Health Reporting Requirements
 - 232 Occurrence Reporting
 - 233 Interagency Reporting Requirements
 - 234 Reporting of Radioactive Sealed Sources

240 Records Management. Includes forms management, records disposition, records management, personnel records, and scientific and technical information management.

- 240 General
- 241 Scientific and Technical Information Management
- 242 Forms Management
- 243 Records Management
- 244 Personnel Records

NEW	OLD	TITLE
G 243.1-1	G 1324.5B	<i>Implementation Guide for Records Management, dated 09-19-96</i>

250 Directives System. Includes all aspects of how DOE policies, requirements, responsibilities and guidance are developed and communicated throughout the Department.

- 250 General
- 251 Directives System
- 252 Technical Standards

300 HUMAN RESOURCES

310 Human Resources Planning and Management. Includes staffing planning and budgeting, equal employment opportunity, and affirmative action programs.

- 310 General
- 311 Equal Employment Opportunity
- 312 Staff Budgeting
- 313 Management of International Offices
- 314 DOE's Telework Program

320 Federal Employment. Includes employee recruitment, selection, placement, pay-setting, and reductions-in-force for various types of employment.

- 320 General
- 321 Employment
- 322 Pay and Leave Administration and Hours of Duty
- 323 Promotion
- 324 Priority Placement
- 325 Position Classification
- 326 Employee Suitability and Position Sensitivity
- 327 Employment Reductions in Senior Executive Service
- 328 Human Capital Management Accountability
- 329 Excepted Service Authorities

NEW	OLD	TITLE
O 326.X	3731.1	<i>Suitability, Position Sensitivity Designations, and Related Personnel Matters, dated 12-19-89</i>

330 Federal Employee Performance and Recognition. Includes performance appraisals, awards, disciplinary actions, and removals for poor performance or cause.

- 330 General
- 331 Performance Appraisal
- 332 Incentive Awards
- 333 Work Force Discipline

NEW	OLD	TITLE
O 333.X	3750.1	<i>Work Force Discipline, dated 03-23-83</i>

- 340 Federal Employee Well-Being and Satisfaction. Includes insurance and retirement, employee counseling and medical programs, drug testing, employee participation campaigns, labor relations, grievances, and appeals.
- 340 General
 - 341 Federal Employee Health Services
 - 342 Grievances
 - 343 Substance Abuse and Employee Assistance
 - 344 Parking
 - 345 Labor Relations
- 350 Contractor Human Resource Programs. Covers management of contractor personnel policies and programs in all areas including employment, performance and recognition, and well-being and satisfaction.
- 350 General
 - 351 Pension and Insurance Programs
 - 352 Equal Employment Opportunity
 - 353 Reductions in Employment
 - 354 Federal Labor Standards
 - 355 Reports
- 360 Federal and Contractor Employee Education and Training. Includes education and training activities for DOE and contractor employees.
- 360 General
 - 361 Acquisition Career Development Program
 - 362 Contractor Employee Training
 - 363 Executive Employee Training
 - 364 Health and Safety Training

400 WORK PROCESSES

- 410 Management. Includes major management systems such as project management, configuration management, program management, quality assurance and total quality management, and commitment tracking.
- 410 General
 - 411 Assignments and Responsibilities
 - 412 Management Systems
 - 413 Program and Project Management
 - 414 Quality Management
- 420 Facility Authorization. Includes safety analyses, technical safety requirements, unreviewed safety questions, and other issues related to the authorization basis of nuclear and nonnuclear facilities.
- 420 General
 - 421 Safety Analyses
 - 422 Conduct of Operations
 - 423 Technical Safety Requirements
 - 424 Unreviewed Safety Questions
 - 425 Startup and Restart of Nuclear Facilities
 - 426 Nuclear Facilities Training
 - 427 Code of Record for Nuclear Facilities
- 430 Life Cycle Facility Operations. Includes design/engineering, construction, maintenance, operations, waste management, decontamination and decommissioning (D&D), environmental restoration (ER), and energy and utility supplies and services.
- 430 General
 - 431 Design/Engineering
 - 432 Construction
 - 433 Maintenance
 - 434 Operations
 - 435 Waste Management/D&D/ER
 - 436 Management and Disposition of Surplus Materials

NEW	OLD	TITLE
O 431.1	5480.30	NUCLEAR REACTOR SAFETY DESIGN CRITERIA, dated 01-19-93

- 440 Worker Protection. Includes office of Safety and Health Administration (OSHA), aviation safety, radiation protection for workers, and other safety programs that relate to the protection of workers and others entering DOE sites.
- 440 General
 - 441 Radiation Protection
 - 442 OSHA-type Issues
 - 443 Human Subjects
 - 444 Preventing and Responding to Violence in the Workplace
- 450 Protection of the Public and Environment. Includes programs for ensuring public health and safety and protection of the environment.
- 450 General
 - 451 National Environmental Policy Act
 - 452 Nuclear Explosive and Weapon Surety
 - 453 Protection of Human Subjects
 - 454 Institutional Controls
 - 455 Use of Risk Based End States
 - 456 Nanotechnology
 - 457 Counterterrorism
 - 458 Radiation Protection for the Public and Environment
- 460 Packaging and Transportation. Transportation of hazardous and non-hazardous goods and materials, except for household goods.
- 460 General
 - 461 Hazardous Material Packaging and Transportation
 - 462 Import and Export of Radiological Materials
- 470 Safeguards and Security. Includes physical and personnel security, information security; security classification, and nuclear materials control and accountability.
- 470 General
 - 471 Information Security
 - 472 Personnel Security
 - 473 Physical Security
 - 474 Materials Control and Accountability
 - 475 Foreign Intelligence/Counterintelligence
 - 476 Exports Controls

NEW	OLD	TITLE
O 475.X	5670.1A	<i>Management and Control of Foreign Intelligence</i> , dated 01-15-92
O 475.X	5639.8A	<i>Security of Foreign Intelligence Information and Sensitive Compartmented Information Facilities</i> , dated 07-23-93

480 Work for Others and Technology Transfer. Includes work performed for other Government agencies and private industry, and programs for transferring technology to the private sector.

- 480 General
- 481 Work for Others
- 482 Technology Transfer
- 483 Cooperative Research and Developments Agreements
- 484 Reimbursable Work for the Department of Homeland Security

500 BUSINESS AND SUPPORT SERVICES

- 510 Legal. Includes Freedom of Information Act (FOIA) and Privacy Act directives, and any directives related to legal and patent/copyright processes.
- 510 General
 - 511 Hearings and Appeals
 - 512 Data Integrity Board
 - 513 FOIA/Privacy Act
 - 514 Participation in Political Activities
 - 515 Advisory Committee Management Program
- 520 Finances. Includes special methods for financing programs.
- 520 General
 - 521 Financial Incentives Program
 - 522 Pricing of DOE Materials and Services
 - 523 M&O Financial Management Programs
- 530 Accounting. Includes all types of accounting, except accounting for special nuclear materials.
- 530 General
 - 531 Transfer of Contracts Between Departmental Elements
 - 532 Interagency Sharing of Costs
 - 533 Employee Indebtedness
 - 534 Account
 - 535 Time and Attendance Reporting
- 540 Procurement and Grants Management. Includes contractual arrangements for procurement of goods and services, and for grants to organizations. It does not include procurement of utilities, laundry, and other similar commercial services, nor does it include procurement of automated information systems and telecommunications equipment.
- 540 General
 - 541 Contracting Officials and Conflicts of Interest
 - 542 Competitive Requirements in Contracting
 - 543 Indirect Cost Rate Responsibilities
 - 544 Priorities and Allocations Program
 - 545 Funds-Out Interagency Agreements

- 546 Civil Rights Compliance in Federally Assisted Programs
- 547 Small and Disadvantaged Business

550 Travel and Transportation. Includes policies and reimbursement for local travel, temporary duty travel, permanent change of station, and transportation of household goods. Also includes motor pool management.

- 550 General
- 551 Foreign Travel Authorization
- 552 Travel Policy and Procedures
- 553 Travel Charge Card Program

560 Reserved

570 Administrative Services. Includes mail, filing, office space management and reproduction, printing, library, and general office services.

- 570 General
- 571 Library Services
- 572 Audiovisual and Exhibits management
- 573 Mail Management
- 574 Printing
- 575 Communications Products

580 Property Management. Includes personal and real property management, acquisition, and disposition.