

DEPARTMENT OF ENERGY  
DELEGATION ORDER NO. ~~00-013-00D~~ S1-DEL-CFO-2020  
TO THE CHIEF FINANCIAL OFFICER

1. DELEGATION. Under the authority vested in me as Secretary of Energy and pursuant to section 642 of the Department of Energy Organization Act (Public Law 95-91, 42 U.S.C. 7252), I delegate to the Department of Energy's Chief Financial Officer authority to take the following actions:
  - 1.1 Under section 643 of the Department of Energy Organization Act (42 U.S.C. 7253), establish, alter, consolidate, or discontinue such second tier or below organizational units or components within the Chief Financial Officer's assigned programs and organizational elements as the Chief Financial Officer deems to be necessary or appropriate.
    - A. In exercising this authority, or as redelegated pursuant thereto, the Chief Financial Officer will be limited by approved budgets, staffing level allocations, and Senior Executive Service and other executive resource position allocations. Organizational changes shall not be announced or implemented until appropriate union coordination and other pre-release clearances have been obtained.
    - B. This authority does not include approval of additions, deletions, or transfers of mission and functions of or between Departmental Headquarters or Field Elements, which authority is reserved to the Secretary.
    - C. The authority to alter or consolidate second tier or below organizational elements may be redelegated, in whole or in part, consistent with the terms of the Department of Energy Organization Act, to an official or officials one level below the Head of the Departmental Element.
    - D. The authority to establish or discontinue organizational elements at the second tier or below may not be redelegated.
  - 1.2 Determine the existence and amount of employee indebtedness and the method of collecting repayments as provided by 5 U.S.C. 5514.
  - 1.3 Exercise the authority of the Secretary related to the waiver of claims arising out of erroneous payments of pay or allowances or travel, transportation, or relocation allowances as provided in 5 U.S.C. 5584.

- 1.4 Exercise the duties and responsibilities of the Secretary for establishing procedures on behalf of the Secretary with respect to employee relocation allowances under 5 U.S.C., chapter 57, and the Federal Travel Regulation.
- 1.5 Certify vouchers and provide written authorization to Department of Energy (DOE or Department) employees to certify vouchers as provided in 31 U.S.C. 3325.
- 1.6 Carry out the responsibilities assigned to the Secretary with regard to the exchange of funds between the Department and the States (31 U.S.C. 6503) and the timely disbursement of funds (31 U.S.C. 3335).
- 1.7 In accordance with the Department of Justice's Office of Legal Counsel opinion, Comptroller General's Authority to Relieve Disbursing and Certifying Officials From Liability, 15 Op. O.L.C. 80 (1991), grant relief from accountability for losses or deficiencies of disbursing officers, cashiers, or other accountable officers.
- 1.8 Process the payment of claims by employees for personal property losses as provided by 31 U.S.C. 3721.
- 1.9 Carry out the responsibilities assigned to the Secretary with respect to prompt payments as provided in 31 U.S.C., chapter 39.
- 1.10 Act as trustee for Department of Energy escrow funds and carry out the responsibilities assigned to the Secretary for investing excess balances with the Department of the Treasury in Treasury non-marketable Government account series securities or with minority financial institutions as provided in the "Department of Energy - Department of Treasury Agreement on Establishment of a Deposit Fund Escrow Account for Payments in Regard to Possible or Actual Violations of Law Enforced by DOE," of April 7, 1980.
- 1.11 Exercise the responsibilities assigned to the Secretary in 31 U.S.C. 3332(b)(1) with respect to the granting of waivers of the requirement to receive wage and salary payments electronically.
- 1.12 Exercise the responsibilities assigned to the Secretary in 31 U.S.C. 3332(e)(2) with respect to the granting of waivers of the requirement to make all recipient payments electronically.
- 1.13 Act as the Secretary's designee to review and transmit proposed management decisions with respect to Inspector General and Government Accountability Office reports.
- 1.14 Administer the Working Capital Fund.

- 1.15 Exercise the responsibilities assigned to the Secretary in 31 U.S.C. 1514 with respect to the establishment and maintenance of the Department's system of administrative control of funds and the issue of allotments.
2. RESCISSION. Delegation Order No. 00-013.00C is hereby rescinded.
3. LIMITATION.
  - 3.1 In exercising the authority delegated in this Order, a delegate shall be governed by the rules and regulations of the Department of Energy and the policies and procedures prescribed by the Secretary or delegate(s).
  - 3.2 Nothing in this Order precludes the Secretary from exercising any of the authority delegated by this Order.
  - 3.3 Nothing in this Order shall be construed to supersede or otherwise interfere with the authorities provided to the Under Secretary for Nuclear Security by law or by delegation. Furthermore, nothing herein constitutes authority to exercise authority, direction, or control of an employee of the National Nuclear Security Administration or its contractors. At the same time, nothing herein constrains the Chief Financial Officer's authority under the Chief Financial Officers Act of 1990 to provide policy guidance and oversight of the Department's financial management personnel, activities, and operations.
  - 3.4 Any amendments to this Order shall be made in consultation with the Department of Energy General Counsel.
4. AUTHORITY TO REDELEGATE.
  - 4.1 Except as expressly prohibited by law, regulation, or this Order, the Chief Financial Officer may delegate this authority further, in whole or in part.
  - 4.2 Copies of redelegations and any subsequent redelegations shall be provided to the Office of Management, which manages the Secretarial Delegations of Authority system.
5. DURATION AND EFFECTIVE DATE.
  - 5.1 All actions pursuant to any authority delegated prior to this Order or pursuant to any authority delegated by this Order taken prior to and in effect on the date of this Order are ratified and remain in force as if taken under this Order, unless or until rescinded, amended or superseded.

5.2 This Delegation Order is effective 11/17/2020



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Dan Brouillette  
Secretary of Energy