



Department of Energy
Washington, DC 20585

July 21, 2010

MEMORANDUM FOR MATTHEW S. MCCORMICK
MANAGER
RICHLAND OPERATIONS OFFICE

FROM: SANDRA L. WAISLEY *SWaisley*
DEPUTY ASSISTANT SECRETARY FOR
HUMAN CAPITAL AND CORPORATE SERVICES

SUBJECT: Delegation of Authority to Approve Relocation and
Recruitment Bonuses

This memorandum delegates the authority to the Environmental Management (EM) Field Manager listed above to approve relocation and recruitment bonuses for all Field EM employees at the Richland Operations Office. This authority is to include members of the Senior Executive Service and Excepted Service, in accordance with our policy, up to 15 percent for one year. Any bonus above 15 percent must be authorized by the Deputy Assistant Secretary for Human Capital and Corporate Services. Please reference the attached, Delegation of Personnel Management Authority to me signed by Dae Chung, Principal Deputy Assistant Secretary for Environmental Management. This letter rescinds the previous authority to David Brockman.

If you have any further questions, please contact me at (202) 586-1665 or Mr. Desi Crouther at (202) 586-0817.

Attachment

cc:
D. Chung, EM-2
M. Gilbertson, EM-50/EM-3
D. Crouther, EM-71
W. Whitley, EM-4.1

