

United States Government

Department of Energy

# memorandum

Richland Operations Office

DATE: DEC 19 2012  
REPLY TO  
ATTN OF: HRM:PJP/13-HRM-0007  
SUBJECT: RE-DELEGATION OF HUMAN RESOURCE (HR) AUTHORITY

TO: C. G. Nottingham  
Lead HR Specialist

C. M. Fetto  
Lead HR Specialist

Pursuant to the delegation provided to me under Department of Energy (DOE) Redefinition Order No. 00-010.01-01.07A, I delegate to Connie Nottingham and Carrie Fetto, while detailed or temporarily promoted to the Human Resources Management (HRM) Division Director position, authority to take the following actions until a permanent HRM Division Director is selected:

- 1.1 Approve personnel actions involving positions at the GS-15 level and below or equivalent in the competitive and excepted service.
- 1.2 Approve personnel actions involving positions above the GS-15 or equivalent level not requiring Executive Resources Board approval.
- 1.3 Approve personnel actions relating to the appointment of experts and consultants pursuant to 5 U.S.C. 3109 (Schedule A Authority).
- 1.4 Approve developmental or training assignments, external to the Department of Energy, of one year or less.
- 1.5 Under 5 U.S.C. 2903, administer the oath of office and execute appointment affidavits for all appointments for the DOE.
- 1.6 Administer the labor-management relations program within the organization in Accordance with 5 U.S.C. Chapter 71.
- 1.7 Represent the Agency in collective bargaining matters occurring within the Richland Operations Office. While a chief spokesperson may be assigned to negotiate on behalf of management, all labor Agreements shall be submitted to the Site Manager for final concurrence and execution prior to submission to the agency head for review and approval pursuant to 5 U.S.C. 7114(c). Execution authorities within this sub-section (1.7) can not be further delegated.

C. G. Nottingham/C. M. Fetto  
13-HRM-0007

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Except as expressly prohibited by law, regulation, or as stated above, the above authorities may be redelegated, in whole or in part.



Mark McCormick  
Manager

cc:

Office of Management, MA-1

Human Capital and Corporate Services, EM-70